

To: Councillors John Andreotti, Jacqueline Jackson, Keith Jordan, Carrie Payne, Tom Payne, David Smith: You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 20th March 2024 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 14th March 2024

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

24.015 To receive and accept apologies for absence

24.016 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' written requests for dispensations for declarable interests (if any); and
3. To discuss and vote on any requests for dispensation as appropriate.

24.017 To approve Minutes: Ordinary Parish Council Meeting, 17th January 2024

To consider suspending the Meeting for Public Comments

24.018 Chairman's Announcements

24.019 To consider co-opting to fill the vacant seat

24.020 Neighbourhood Police crime report

24.021 County and District Councillors' reports: To note report received at the earlier Annual Electorate Meeting

24.022 Planning

1. New Planning Applications received

3/24/0292/HH	Vine Cottage: Demolish attached garage; erect 2 x single storey extensions	8th March
3/24/0293/LBC		
3/24/0291/FUL	Field off Blounts Lane: Create access for farm machinery	8 th March

2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

24.023 Finance

1. To receive cashbook accounts February 2024
2. To approve bank reconciliation February 2024
3. Performance against budget to February 2024
4. HWMH reimbursement of electricity for car park light
5. To approve payments for 20th March
6. To receive update on additional bank signatory
7. New Parish Council laptop: quote
8. Pensions Regulator: Re-enrolment required by 6th August
9. To consider the internal auditor arrangement for the 2023/24 AGAR

- 24.024 1. Highways**
1. Overgrown hedges: update MOG Bakers Lane hedge
 2. Potholes High Wych Lane
 3. Other issues raised
- 2. Footpaths and Public Rights of Way**
1. Modification Order for footpath near Broadfields: update
 2. Footpath Broadfields to High Wych Lane: Update on ownership enquiry to Clarion Housing.
 3. Any other issues
- 3. Other Parish Matters**
1. High Wych Memorial Hall and car park:
 1. To consider any issues
 2. Bus shelter: Litter bin update
- 24.025 1. Playing fields and buildings**
- 1. Harlow Theatre Company**
 1. Update on development progress
 2. Update on installation of an outside tap on the pavilion
 - 2. Play area**
 1. Update new play area equipment, Section 106 payment and progress on PWLB loan application.
 2. To note removal of the dangerous bench (reported at the January meeting).
- 2. Allotments :**
1. To receive report
- 24.026 Correspondence:** To note correspondence received (*for information only, unless indicated*)
- Parishioners: Bad state of High Wych Lane and untrimmed hedges
 - Parishioner and agent: re planning application 3/24/0291/FUL
 - Pensions Regulator: Re re-enrolment duties
- 24.027 Late items and other items for inclusion on future agendas**
1. To note items received too late for inclusion on this agenda
 2. To receive any other items for future agendas
- 24.028 Date and venue of next Parish Council Meetings**
15th May at High Wych Memorial Hall TBC:
1. 7.15pm Annual Meeting of the Parish Electorate (not a Parish Council Meeting) *followed by:*
 2. 7.30pm approx. Annual Parish Council Meeting *followed by:*
 3. 8.00pm approx. May Parish Council Meeting

APPENDIX Agenda item 24.022.2

Planning Decision Notices (as at 14th March, for information only)

3/23/2356/HH 3/23/2357/LBC	I Noons Cottages, Beanfield Rd: Single storey front extension	GRANTED
3/24/0088/FUL	Land at Crumps Farm: change of use RETROSPECTIVE	REFUSED
3/23/2473/FUL	1 & 2 Hoskins Cottages: rear extension	REFUSED